

SEIKO STUDENT \_\_\_\_\_

NAME \_\_\_\_\_ FORM CLASS \_\_\_\_\_

## SEIKO BUDDIES

THANK YOU FOR BEING A BUDDY. YOUR ROLE IS VERY IMPORTANT TO THE SUCCESS OF THIS VISIT.

Your buddy is in **GROUP B**

It is vital that you are reliable, so –

- Turn up on time
- If you know you will be away, please get a friend to look after your buddy
- If you are sick, please ask Mum (or whoever) to email Ms Murray – [m.murray@oc.school.nz](mailto:m.murray@oc.school.nz) and Mrs O'Grady – [osdean@oc.school.nz](mailto:osdean@oc.school.nz) giving your name and how long you will be away. If no email, then please could you organise a friend to replace you or phone through to International Students Office 427 3833 Ext 295 so we know.

Where possible, you sort it out yourself, rather than abandoning your buddy!! We need you to look after your buddy very well.

**Your buddy will be with you for the following times:**

### Monday 21 March

1.25 pm	Lunchtime	Meet him in the Library Seminar Room and show him around the school and keep him with you for lunchtime.
2.10 pm	Period 5	Return him to the Library Seminar Room

### Tuesday 22 March

9.00am	Period 1	Collect him from the Library Seminar Room and take him with you Periods 1, 2 and interval.
11.25am	Start Period 3	Take him back to the Library Seminar Room for his ESOL lessons.
1.25pm	Lunchtime	Collect him from Library Seminar Room and take him to have lunch with you and your friends.
2.15pm	Start Period 5	Take him back to the Library Seminar Room.

### Wednesday 23 March

11.00am	Interval	Please collect your buddy from outside the Library for Interval.
11.25am	Start Period 3	Take him back to the Library Seminar Room for his ESOL lessons.
12.25pm	Period 4	Collect him from Library Seminar Room and take him to period 4, lunch and period 5.

### Wednesday 30 March

9.00am	Period 1	Collect him from the Library and take him to Periods 1, 2, Interval and Period 3.
12.25 pm	Period 4	Take him to the Library for his ESOL lessons.
1.25 pm	Lunch	Collect from Library to have lunch with you and your friends.
2.15pm		Take him back to the Library Seminar Room.

### Thursday 31 March

9.00am	Period 1	Collect him from the Library and take him with you Periods 1, 2 and interval.
11.25am	Period 3	Take him back to the Library Seminar Room for his ESOL lessons.
1.25pm	Lunchtime	Collect him from Library Seminar Room and take him to have lunch with you and your friends.
1.45pm	during lunchtime	Go with him to the Events Centre for Farewell Party. Please ask your Period 5 teacher in advance if it is OK if you miss that class.

Make sure that you keep this sheet with you and read it carefully so you turn up at the correct times. This letter will also be on Ultranet under Student Information/Forms. If you have any questions, please see Mr Oxford (in the Library Seminar Room), Ms Murray or Mrs O'Grady in the International Students Department. Thank You ☺